

Meeting Title	Board of Directors		
Date	22.9.22	Agenda item	Bo.9.22.28

Report on the Use of the Foundation Trust's Seal

Presented by	John Holden, Director of Strategy & Integration/Deputy Chief Executive		
Author	Sheridan Osbourne, Corporate Governance Officer		
Lead Director	John Holden, Director of Strategy & Integration/Deputy Chief Executive		
Purpose of the paper	To provide a summary of the use of the Foundation Trust Seal during the period 14 September 2021 to 13 September 2022		
Action required	To note		
Previously discussed at/informed by	N/A		
Previously approved at:	Committee/Group	Date	
	N/A		
Background			
In accordance with the Trust’s Board of Directors Standing Orders (Section 8.4) ‘A report of all sealings and signatures of documents as a deed shall be made to the Board by the Secretary to the Foundation Trust as and when required. The report shall contain details of the seal number, the description of the document and the date of sealing or signature’			
The last report was presented to the Board of Directors on 23 September 2021.			
Appendix A details the use of the Trust seal between 14 September 2021 and 13 September 2022. This includes entry numbers 358-361.			
Recommendation			
The Board of Directors is asked to receive and note this information.			

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Risk assessment						
Strategic Objective	Appetite (G)					
	Avoid	Minimal	Cautious	Open	Seek	Mature
To provide outstanding care for patients, delivered with kindness			g			
To deliver our financial plan and key performance targets			g			
To be one of the best NHS employers, prioritising the health and wellbeing of our people and embracing equality, diversity and inclusion					g	
To be a continually learning organisation and recognised as leaders in research, education and innovation				g		
To collaborate effectively with local and regional partners, to reduce health inequalities and achieve shared goals					g	
The level of risk against each objective should be indicated. Where more than one option is available the level of risk of each option against each element should be indicated by numbering each option and showing numbers in the boxes.	Low		Moderate	High	Significant	
	Risk (*)					
Explanation of variance from Board of Directors Agreed General risk appetite (G)						

Benchmarking implications (see section 4 for details)	Yes	No	N/A
Is there Model Hospital data relevant to the content of this paper?	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Is there any other national benchmarking data relevant to the content of this paper?	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Is the Trust an outlier (positive or negative) for any benchmarking data relevant to the content of this paper?	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Risk Implications (see section 5 for details)	Yes	No
Corporate Risk register and/or Board Assurance Framework Amendments	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Quality implications	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Resource implications	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Legal/regulatory implications	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Diversity and Inclusion implications	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Performance Implications	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Regulation, Legislation and Compliance relevance
NHS Improvement: (please tick those that are relevant) <input type="checkbox"/> Risk Assessment Framework <input type="checkbox"/> Quality Governance Framework <input type="checkbox"/> Code of Governance <input type="checkbox"/> Annual Reporting Manual
Care Quality Commission Domain: Choose an item.
Care Quality Commission Fundamental Standard: Choose an item.
NHS Improvement Effective Use of Resources: Choose an item.
Other (please state):

Relevance to other Board of Director's Academies: (please select all that apply)			
People	Quality	Finance & Performance	Other (please state)
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

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Appendix A

Bradford Teaching Hospitals NHS Foundation Trust

Report on the Use of the Foundation Trust's Seal – 14 September 2021 – 13 September 2022

Set out in the table below is a summary of the capital schemes and other documents that have been sealed during 14 September 2021 – 13 September 2022. This includes entry numbers 358-361.

The Board of Directors is asked to receive and note this information.

Entry Number	Item/Scheme	Date
358	Agreement relating to the pre installation building works to allow the installation of Siemens fluoroscopy equipment within angio room 4 at the Bradford Royal Infirmary. Agreement with Siemens Healthcare Limited.	12.10.2021
359	Contract for the enabling works associated with the reinstallation of a digital diagnost 4.1 emergency room in x-ray bay 2. Contract with Philips Electronics (UK) LTD.	22.11.2021
360	Measured term contract tender with Whitaker & Leach	4.8.22
361	Lease relating to BTHFT contract with Airwaves Solutions LTD	4.8.22